



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Superintendent
Rick Schmitt

OCTOBER 2, 2014

THURSDAY, OCTOBER 2, 2014
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

- 1. CALL TO ORDER..... 6:00 PM
President Dalessandro called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION 6:01 PM
The Board convened to Closed Session at 6:01 PM to discuss the following:
A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/ release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
• 2 Issues
B. Did not conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Codes sections 54956.9(b)(3)(A), (D), and (E) (1 issue): Guelland v San Dieguito Union High School District (case #37-2010-00061838-CU-PO-NC).

REGULAR MEETING / OPEN SESSION..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Jaycelin Bert, San Dieguito High School Academy
Melanie Farfel, Canyon Crest Academy
Renee Haerle, La Costa Canyon High School
Erica Lewis, Torrey Pines High School
Hana Rivera Garza, Sunset Continuation/North Coast Alt. High Schools

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Mike Grove, Ed.D., Associate Superintendent, Educational Services
Torrie Norton, Associate Superintendent, Human Resources
Delores Perley, Chief Financial Officer
David Jaffe, Principal, Torrey Pines High School
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

- 3. CALL TO ORDER..... (ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Joyce Dalessandro.
4. PLEDGE OF ALLEGIANCE (ITEM 4)
President Dalessandro led the Pledge of Allegiance.

5. REPORT OUT OF CLOSED SESSION (ITEM 5)
The Board met in closed session; there was no reportable action taken.
6. APPROVAL OF MINUTES (2) / REGULAR BOARD MEETING & BOARD WORKSHOP OF SEPTEMBER 4, 2014
It was moved by Ms. Groth, seconded by Ms. Herman, to approve the minutes (2) of the September 4, 2014 Regular Board Meeting and Board Workshop, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

NON-ACTION ITEMS (ITEMS 7 - 10)

7. STUDENT INTRODUCTIONS & UPDATES
 - A. INTRODUCTIONS AND OATH OF OFFICE RICK SCHMITT, SUPERINTENDENT
Superintendent Schmitt introduced new student board representative Melanie Farfel, and administered the "Oath of Office".
 - B. STUDENT UPDATES STUDENT BOARD REPRESENTATIVES
Students gave updates on events and highlights at their schools.
8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
Ms. Hergesheimer, Ms. Herman, Ms. Groth and Ms. Dalessandro all attended the San Dieguito Faculty Association Welcome Back event held prior to the Board meeting.
Ms. Groth attended Back to School Nights at Torrey Pines, La Costa Canyon, San Dieguito HS Academy and Canyon Crest Academy high schools, and Oak Crest and Earl Warren middle schools, the San Diego School Boards Association meeting, the Achievement Gap Task Force meeting, the CIF Coordinating Council meeting, and the Prop AA Parent meeting at La Costa Canyon High School and Carmel Valley Middle School.
Ms. Hergesheimer attended all Back to School Nights except for Canyon Crest Academy, the CSBA Back to School webinar, and the Prop AA Parent meeting at La Costa Canyon High School.
Mr. Salazar had nothing to report.
Ms. Herman attended all Back to School Nights, the Prop AA Parent meetings at Torrey Pines and La Costa Canyon high schools and Carmel Valley Middle School, the Solana Beach School Relations Committee meeting, the San Dieguito for Drug Free Alliance luncheon/meeting, and Middle School #5 planning committee meeting.
Ms. Dalessandro attended the Solana Beach School Relations Committee meeting, all of the Back to School Nights except Canyon Crest Academy, the San Dieguito for Drug Free Alliance luncheon/meeting, the Middle School #5 planning committee meeting, and the Prop AA Parent meeting at Carmel Valley Middle School.
9. SUPERINTENDENT'S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES.....RICK SCHMITT, SUPERINTENDENT
Superintendent Schmitt gave an update on his site visits to each campus, and the Prop AA Projects Tour scheduled on Monday, October 6th in conjunction with the Independent Citizens' Oversight Committee.
10. DEPARTMENT UPDATE / TORREY PINES HIGH SCHOOL..... DAVID JAFFE, PRINCIPAL
Mr. Jaffe reported on highlights at his school including the celebration of Torrey Pines High School's 40th year, Prop AA construction on campus, and Common Core implementation. He shared the reshaping of Torrey Pines HS into the future including bell schedule and flex starting times increasing more and different learning opportunities for students, incorporating the STEM program and academic pathways into the school environment.

CONSENT ITEMS..... (ITEMS 11 - 15)

Item 13A1 was pulled from the consent agenda for further discussion.

It was moved by Ms. Hergesheimer, seconded by Ms. Groth, that Consent Agenda Items #11-12B & 13A2-15, be approved as amended (**revised 12A attached*). Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

Public Comments were made regarding Item 13A1 by Stephen McDowell.

***It was moved by Ms. Hergesheimer, seconded by Ms. Herman, that Consent Agenda Items #13A1, be approved as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Noes: Salazar. Motion carried.*

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the gifts and donations, as presented.

B. FIELD TRIP REQUESTS

Approve the Field Trip Requests, as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports.

**Revised 12A, Personnel Reports-Certificated, distributed at the meeting.*

B. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Creative Alliance Group, to provide assistance with the creation and implementation of the high school enrollment study group, establishing a collaborative environment between the district and the community, and facilitating and coordinating with all parties regarding attendance boundary areas and school enrollment, during the period October 3, 2014 until project completion or termination by either party with 30 day written notice, at the rate of \$350.00 per hour plus out of pocket expenses, to be expended from the General Fund 03-00.

***Item 13A1 pulled from the Consent Agenda and voted on separately, as shown above.*

2. MiraCosta Community College District (MCCCD), acting as the Fiscal Agent for Assembly Bill 86 (AB 86) grant funding in the Region that includes San Dieguito Union High School District (SDUHSD), to reimburse SDUHSD \$25,880.79 for its cost to participate in the Consortia effort to develop a plan that serves the needs of Adult Education students in the Region as required by AB 86, during the period July 1, 2014 through June 30, 2015.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve/ratify entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of

understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. University of California San Diego School of Medicine (MOU), to provide consultation and assessment services, during the period July 1, 2014 through June 30, 2015, at the rate of \$240.00 per hour plus actual travel costs (other than ordinary commuting expenses), to be expended from the General Fund/Restricted 06-00.
2. Carmel Valley Swimming Pool (ICA), for lease of facilities for Torrey Pines High School Adaptive Physical Education, during the period September 8, 2014 through November 21, 2014, for an amount not to exceed \$1,280.00, to be expended from the General Fund/Restricted 06-00.
3. Dennis M. Doyle, PhD (ICA), to assist with the implementation of the Coordinated Early Intervention Services plan (CEIS) including supporting district leaders in reviewing data, identifying areas of improvement, recommend professional development, and provide technical assistance resources and monitoring based upon the approved CEIS plan and amendments, during the period October 3, 2014 through June 30, 2015, for an amount not to exceed \$9,600.00, to be expended from the General Fund/Restricted 06-00.
4. New Alternatives, Inc. (NPA), to provide twenty-four hour residential treatment services for diploma bound students with severe social, emotional, and mental health issues, during the period July 1, 2014 through June 30, 2015, at the rates \$8,714.00 per month for residential services and \$156.60 per hour for medical care for students who do not have Medi-Cal, to be expended from the General Fund/Restricted 06-00.
5. Fred Finch Youth Center (NPS), to provide alternative education and day treatment for diploma bound students with high functioning autism, moderate to severe learning disabilities, and/or social, emotional, and/or mental health issues, during the period September 2, 2014 through June 30, 2015, at the rate of \$210.00 per day (all inclusive), to be expended from the General Fund/Restricted 06-00

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID #6113119004, for reimbursement of Parentally Placed Private School Student (PPPSS) at Cal Coast Academy for educational tuition, during the period September 18, 2014 through July 31, 2015, in an amount not to exceed \$20,750.00.
2. Student ID #2139960835, for reimbursement of Parentally Placed Private School Student (PPPSS) at Cal Coast Academy for educational tuition, through the period ending September 16, 2014, in an amount not to exceed \$15,800.00.

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Fredricks Electric, Inc. for Cable Installations - District Wide B2013-03, extending the contract period from October 1, 2014 through September 30, 2015 with no other changes to the contract, to be expended from the fund to which the project is charged.

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. AUTHORIZATION TO SIGN / CONSTRUCTION PROJECTS

Authorize Rick Schmitt, Superintendent or Eric R. Dill, Associate Superintendent of Business Services, or Russ Thornton, Chief Facilities Officer to sign on all applications, permits, and associated documents related to construction projects.

G. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing

PROPOSITION AA

H. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Kitty Siino & Associates, Inc., to provide an updated appraisal for the Canyon Crest Academy and Middle School #5 parcels, during the period October 3, 2014 through completion, in the amount of \$5,000.00, to be expended from Building Fund–Prop 39 Fund 21-39.
2. Subsurface Surveys & Associates, Inc., to provide District wide geophysical surveys, during the period October 3, 2014 to October 2, 2015, in an amount not to exceed \$10,000.00, to be expended from Building Fund–Prop 39 Fund 21-39.
3. JPBLA, Inc., to provide landscape architecture plan for Oak Crest Middle School field slopes, during the period October 3, 2014 through completion, in a time and material amount of \$15,000.00 plus reimbursables, to be expended from Building Fund–Prop 39 Fund 21-39.
4. JPBLA, Inc., to provide landscape architecture plan for La Costa Canyon High School, during the period October 3, 2014 through completion, in a time and material amount of \$6,500.00 plus reimbursables, to be expended from Building Fund–Prop 39 Fund 21-39.

I. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. NTD Architecture, to provide additional DSA Close out certification for various projects, amending contract CA2014-45, extending the contract through February 1, 2015, increasing cost on a time and material basis in an amount not to exceed \$20,000.00 plus reimbursables for a new total not to exceed \$30,000.00 plus reimbursables, to be expended from Building Fund–Prop 39 Fund 21-39.
2. Mod Space, to provide monthly rental on 10' X 32' office trailer at Canyon Crest Academy, amending contract CA2014-12, extending the contract through March 14, 2015, increasing

cost in the amount of \$835.00 for a new total of \$2,659.00, to be expended from Building Fund–Prop 39 Fund 21-39.

3. Fuscoe Engineering, Inc. to prepare and process a striping and signage plan for Calle Barcelona at the La Costa Valley site, amending contract CA2014-01, during the period October 3, 2014 through April 3, 2015, increasing the amount by \$4,800.00 for a new total of \$48,847.00, to be expended from Building Fund–Prop 39 Fund 21-39.
4. Latitude 33 Planning & Engineering, to provide civil engineering services, storm drain alignment and survey at Oak Crest Middle School, amending contract A2013-150, during the period October 3, 2014 through April 3, 2015, increasing the amount by \$12,500.00 on a time and material basis for a new total of \$28,600.00, to be expended from Building Fund–Prop 39 Fund 21-39.
5. Davis Demographics & Planning, Inc., to provide demographics studies and a projection study, amending contract CA2014-07, renewing the contract through June 30, 2015, increasing the amount by \$18,930.00 for a new total of \$45,010.00, to be expended from Building Fund- Prop 39 Fund 21-39.

J. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

K. APPROVAL OF CHANGE ORDERS
(None Submitted)

L. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

DISCUSSION / ACTION ITEMS (ITEMS 16 - 18)

16. ADOPTION OF 2014-15 DISTRICT GENERAL FUND BUDGET / FALL REVISION

Motion by *Ms. Groth*, seconded by *Ms. Hergesheimer*, to adopt the 2014-15 District General Fund Budget, Fall Revision, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

17. ADOPTION OF RESOLUTION/REDUCTION OF ONE CLASSIFIED MANAGEMENT POSITION AND INCUMBENT FOR FISCAL YEAR 2014-15

Motion by *Ms. Groth*, second by *Ms. Hergesheimer*, to adopt the resolution initiating reduction of one classified management position and incumbent for fiscal year 2014-15, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

18. ADOPTION OF RESOLUTION IN SUPPORT OF DRUG AWARENESS MONTH & RED RIBBON WEEK, 2014

Motion by *Ms. Hana Rivera*, seconded by *Ms. Erica Lewis*, to adopt the renew and adopt the San Dieguito Union High School District Resolution for 2014, in support of Red Ribbon Week and Declaring October 2014, as Drug Awareness Month, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

INFORMATION ITEMS..... (ITEMS 19 - 28)

19. 2014-15 BELL SCHEDULE & FLEX START TIMES JASON VILORIA

This item was pulled and will be resubmitted at the next board meeting on October 16, 2014.

20. PROPOSED NEW ADMINISTRATIVE REGULATION, #6159.4/AR-1, "BEHAVIOR INTERVENTIONS FOR SPECIAL EDUCATION STUDENTS"

This item was submitted as first read and will be resubmitted for action at the October 16, 2014 board meeting.

21. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill gave an update on a study and analysis of district Special Education operations that will be requested for approval at the next Board meeting. He also report that the Sally Smith Uniform

Complaint case was closed and that interviews were conducted yesterday for a financial advisor for the upcoming Series B bonds.

- 22. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT
Ms. Norton had nothing further to report.
- 23. EDUCATIONAL SERVICES UPDATE MIKE GROVE, ASSOCIATE SUPERINTENDENT
Dr. Grove gave an update on the high school enrollment study group.
- 24. PUBLIC COMMENTS – No comments were presented.
- 25. FUTURE AGENDA ITEMS – None presented.
- 26. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.
- 27. CLOSED SESSION – Nothing further to report.
- 28. ADJOURNMENT OF MEETING - Meeting adjourned at 7:47 PM.



Beth Hergesheimer, Board Clerk

10/16/14

Date



Rick Schmitt, Superintendent

10/16/14

Date

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Julie Cuevas**, 20% Temporary Teacher (art) at La Costa Canyon High School for the remainder of the 2014-15 school year, effective 9/08/14 through 6/12/15.
2. **Susan "Brooke" Miller**, 20% Temporary Teacher (life science) at Diegueno Middle School for the remainder of the 2014-15 school year, effective 9/16/14 through 6/12/15.

Change in Assignment

1. **Ivonn Barriga**, Temporary Teacher (Spanish) at Diegueno Middle School, change in assignment from 60% to 80% for the 2014-15 school year, effective 8/19/14 through 6/12/15.
2. **Kelly Cassasa**, Temporary Teacher (art) at Diegueno Middle School, change in assignment from 80% to 100% for the 2014-15 school year, effective 8/19/14 through 6/12/15.
3. **Jeannine Marquie**, Temporary Teacher (drama) at Canyon Crest Academy, revision of original employment contract from 67% Semester I & 100% Semester II to 100% assignment for the 2014-15 school year, effective 8/19/14 through 6/12/15.

Leave of Absence

1. **Jamie Duck**, Permanent Teacher (social science) at San Dieguito High School Academy, requests a 100% Unpaid Leave of Absence in accordance with CFRA from 9/08/14 through 10/17/14; Ms. Duck will resume her 67% assignment (33% Unpaid Leave for 2014-15) on 10/02/14.

Resignation

1. **Terry Hendlin**, Counselor at Sunset High School, resignation for retirement purposes in the 2014-15 school year, effective 10/03/14.

dr
10/02/14
certbdagenda